



HINDUSTAN PETROLEUM CORPORATION LIMITED
(A Maharatna Company)

Regd. Office: 17, Jamshedji Tata Road, Mumbai - 400020.

CIN NO: L23201MH1952GOI008858



**HPCL: Delivering
Happiness...**

ENGAGEMENT OF FIXED TERM PROJECT ASSOCIATES (FTPAs)
FOR HP GREEN R&D CENTRE, BENGALURU

Hindustan Petroleum Corporation Limited (HPCL) was formed on July 15, 1974. HPCL is a Maharatna Central Public Sector Enterprise (CPSE) with annual gross sales of Rs. 4,59,815 Crore during 2023- 24. HPCL achieved the highest-ever sales volume of 46.8 MMT and processed the highest-ever 22.3 million tonnes of crude during 2023-24 with 103% of refinery capacity utilization and achieved the highest-ever pipeline thruput of 25.8 MMT during the year. HPCL enjoys approximately 20.29% market share in India and has a strong presence in Refining & Marketing petroleum products in the country. During 2023-24, HPCL recorded the highest-ever standalone PAT of Rs. 14,694 Crore.

HPCL owns and operates Refineries at Mumbai & Visakhapatnam with designed capacities of 9.5 MMTPA & 13.7 MMTPA respectively. HPCL also owns the largest Lube Refinery in the country at Mumbai for producing Lube Oil Base Stocks with a capacity of 428 TMTPA. HPCL holds a 48.99% equity stake in JV Company, HMEL which operates an 11.3 MMTPA capacity refinery in Punjab, and also has a 16.96% equity stake in MRPL which operates a 15 MMTPA capacity refinery in Karnataka.

HPCL has a vast marketing network consisting of 19 Zonal offices in major cities and 145 Regional Offices facilitated by a Supply & Distribution infrastructure comprising 43 Terminals/Installations/ Tap Off Points, 55 Aviation Service Stations, 56 LPG Bottling Plants, 5 Lube Blending plants, 77 Depots including lube depots. The customer touch points constitute 22,050 Retail Outlets, 1,638 SKO/LDO dealers, 273 Lube distributors including Industrial Lube Distributors, 1,705 CNG facilities at Retail Outlets, 3,661 EV charging stations, 817 Door-to-door delivery dispensers and 6,353 LPG Distributorships with a customer base of above 9.63 crore LPG consumers as of April'2024.

HPCL has the second-largest petroleum product pipeline network in India with a network length of 5,134 km. HPCL undertakes Exploration & Production (E&P) of hydrocarbons through its wholly owned subsidiary M/s. Prize Petroleum Company Limited (PPCL). HPCL also conducts business through 20 JV and Subsidiary companies operating across the oil & gas value chain.



3. ELIGIBILITY CRITERIA:

1. **Age: 28 Years or below as on Last date of receipt of Application i.e. 30th September, 2024**

Age relaxation for OBC (Non Creamy Layer) SC / ST/PWD candidates will be applicable as per the Government Directives.

2. All computations of age/ relevant experience requirement/ qualification shall be done with respect to the last date of receipt of online application i.e. 30th September, 2024.

4. CONCESSIONS/ RELAXATIONS

1. Reservation of posts for **SC, ST, OBC-NC, EWS** and **PwBD** (Persons with Benchmark disabilities –with degree of disability 40% or above) as per Government Directives.
2. Candidates seeking reservation as **SC/ST/OBC-NC**, shall have to produce a certificate in the prescribed proforma (the format can be downloaded from our website <https://hindustanpetroleum.com/hpcareers/Downloads>) only, meant for appointment to posts under the Government of India from the designated authority indicating clearly the candidate's caste, the Act/Order under which the caste is recognized as SC/ST/OBCNC and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBCNC category list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site <http://www.ncbc.nic.in> , for ST category the list of castes for each State is available on the site www.ncst.nic.in and for SC category the list of castes for each State is available on the site <http://www.socialjustice.nic.in>). A certificate containing any variation in the caste name will not be accepted. Further the OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.
3. The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.
4. A person who wants to avail the benefit of PwBD reservation will have to submit a disability certificate issued by a Competent Authority as prescribed in RPwBD Act, 2016. Further to this, according to Notification No: 38-16/2020-DD-III-DT.04/01/2021 by Ministry of Social Justice & Empowerment, list of positions/disciplines in which PwBD candidates are eligible to apply for this recruitment drive are given against the vacancies. Appointment in these vacancies will be offered to PwBD candidates after considering the nature of duties & responsibilities of the job, location, hazard, strain & other factors, also considering that the condition is not likely to interfere with the performance of duties of the post with reasonable efficiency and without possible deterioration of his/her health. The final appointment would be based on candidate's medical fitness with respect to job profile of the identified post.
5. For getting the benefits of reservation under EWS category, the Income and Asset Certificate shall



be valid for the financial year 2024-25 and should have been prepared on the basis of income and asset verification for the financial year 2023-24. The name of the caste should clearly mentioned in the aforesaid certificate. Caste name like “General/Samanya etc.” will not suffice. Applicant’s photo on the certificate should be duly pasted, signed and stamped by issuing authority. ‘Income and Asset Certificate’ shall be submitted by such candidates at the time of interview (if called for interview). No request for extension of time for production of ‘Income & Asset Certificate’ beyond the said date shall be entertained. In case candidates fail to produce the same at the time of interview, they will not be allowed to appear for interview. Further, their request for interview under General category will also not be entertained

6. Maximum age limit is relaxed by 5 years for SC & ST, 3 years for OBC-NC, 10 years for PwBD (UR), 13 years for PwBD (OBC-NC) and 15 years for PwBD (SC/ST) candidates.
7. The OBC candidates who belong to “Creamy Layer” are not entitled for concession admissible to OBCNC candidates and such candidates will have to indicate their category as Unreserved (UR).
8. Further the OBC-NC candidates will have to give a self-undertaking, at the time of Personal Interviews in terms of DOPT memo No. 36012/22/93-Extt.(SCT) dt. 08.09.1993 if called for, indicating that they belong to OBC-Non Creamy Layer.
9. Relaxed standards in assessment/selection, Computer Based Test, Group Task, Personal Interview and overall (Computer Based Test, Group Task and Personal Interview as applicable) will be applied for SC,ST, OBC-NC, PwBD candidates.
10. If the SC/ST/OBC-NC/PwBD certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.
11. Any request for change in Category (UR/SC/ST/OBC-NC/ EWS/PwBD) once filled in the online application form, will not be considered and accordingly concession/relaxation applicable will not be extended.
12. Further to this, according to Notification No: 16-15/2010 DD.111 DT.29/07/2015 by Ministry of Social Justice & Empowerment, category of PwBD candidates eligible to apply for this recruitment drive is OA.OL.

5. DURATION OF ASSIGNMENT:

The engagement is initially for a period of one year, which may be extended by one more year at a time based on the project requirement and performance of the candidate subject to a maximum of 3 years.

6. MODE OF SELECTION:

Selection will be made on the basis of screening of applications and Testimonials as per the eligibility norms of eligible candidates followed by personal interview by the Selection Committee.

In the event of number of applications being large, Corporation will adopt shortlisting criteria to restrict the number of candidates to be called for interview to a reasonable number by any one or more of the following methods:

- On the basis of higher educational qualifications than minimum prescribed in the advertisement.
- On the basis of higher experience in the relevant fields than minimum



- prescribed in the advertisement
- On the basis of number of patents (wherever applicable)//high impact factor publications
 - On the basis of Application screening (on eligibility criteria)
 - On the basis of Resume shortlisting (Work experience, Academic marks **(taking aggregate marks of all semesters/years i.e., taking average of all the semesters/years, irrespective of weightage given to any particular subject (including languages)/semester/year of the Institute/University))**).
 - By holding a written test.

Incomplete applications will be summarily rejected.

A category & discipline wise merit list will be drawn for all the candidates who qualify in Shortlisting Criteria/Computer Based Test + Personal Interviews & offer of appointment would be as per the vacancies available category & discipline-wise. Candidates belonging to SC /ST / OBC-NC & PwBD would be assessed under relaxed standards during personal interviews.

A category wise merit list of scores (Minimum qualifying Marks (60 % for UR & EWS, 54% of OBCNC /SC/ ST/PwBD) in scores of all Interviews) will be drawn for all the candidates who qualify in all the selection parameters.

7. STIPEND:

An all-inclusive stipend of Rs. 40,000/- to Rs. 50,000/- per month depending on qualification & experience, is payable (subject to revision). This includes Accident Insurance, Medical Insurance, etc. The company does not provide any transport facility for commuting to office. However, there is a sharing bus facility which has to be availed by the PROJECT ASSOCIATES on pay and use basis. Breakfast and lunch facilities are provided at the office premises for which a nominal monthly lump sum amount will be deducted. The premium towards Insurances will be deducted from the stipend. As part of the discharge of their duties they may be required to travel to other locations. Work related travel expenses will be separately reimbursed as per the entitlements

8. PHYSICAL/MEDICAL FITNESS:

Desirous candidates seeking engagement as Fixed Term Project Associate with HP Green R&D Center, Bengaluru need to be medically fit as per Corporation's pre-employment medical standard.

It may please be noted that Defective Color vision is a disqualification under Pre Employment Medical norms of HPCL.

Shortlisted candidates will be required to undergo pre-engagement medical fitness examination which will be certified by the designated medical practitioner of the corporation. Reference for a medical examination does not mean final selection. Offer of appointment would be extended subject to being declared as Medically Fit by HPCL designated Physician and fulfilment of eligibility criteria w.r.t Academic Qualification, Age, Work Experience, NOC, relieving letter from previous employer etc. as may be applicable.



6. All the details given in the online form will be treated as final and no changes will be entertained.
7. HPCL will not be responsible for any loss/ non-delivery of email/any other communication sent, due to invalid/wrong email id or due to any other reason.
8. Furnishing of wrong/false information will lead to disqualification and HPCL will not be responsible for any of the consequences of furnishing such wrong/false information. Since all the applications will be initially screened without documentary evidence, the candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage during the recruitment process or after recruitment or joining, it is found that the candidates have furnished false or wrong information, their candidature will be rejected.
9. Only short listed candidates who are found eligible based on the details given in the application form will be called for the written test and / or personal interview as the case may be. Candidates are required to bring original and copies of the certificates/Testimonials during the interviews along with the printed application form. One set of the copies of Certificates/Testimonials and the printed application form has to be attested. Such Testimonials will be verified in detail with the originals and if found not meeting the norms, the candidate will be summarily rejected. Such rejected candidates will not qualify for appearing for interview.
10. HPCL reserves the right to raise/relax the minimum eligibility standards and / or relax age, experience criteria in otherwise suitable cases. The Management reserves the right to fill or not to fill all or any of the above positions without assigning any reason whatsoever.
11. Any canvassing directly or indirectly by the applicant will disqualify his/her candidature. Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of Bengaluru Court only.
12. The candidates should write their correct mobile number and correct e-mail address neatly.
Please note that the intimation for interview will be given through e-mail addresses/mobile phone/landline only. Candidates shortlisted for interview would be reimbursed II Class Sleeper train fare by the shortest applicable route from their normal place of residence to the interview venue. Candidates will be required to produce all relevant documents as proof of travel to and from for claiming reimbursement.
13. Candidates are advised to visit Corporation website- www.hindustanpetroleum.com under Career Opportunities section regularly for latest updates as no separate communication will be sent.
14. Interested Candidates are requested to apply online on www.hindustanpetroleum.com Careers→Current Openings, after reading detailed advertisement.
<https://www.hindustanpetroleum.com/job-openings>

Any further corrigendum / addendum would be uploaded only on our website

<http://hindustanpetroleum.com/hpcareers>

It may please be noted that submission of online applications under fictitious/ pseudo names/ email ids /cell phone / landline numbers is strictly prohibited. Any candidate resorting to such practices



will be liable for suitable action under the provisions of IT Act 2000.

Candidates may write to e-mail: hpgrdcfixedtermcareers@mail.hpcl.co.in for any further queries and information.

- 15. Furnishing of wrong/false information will lead to disqualification and HPCL will not be responsible for any of the consequences of furnishing such wrong/false information. Since all the applications will be screened without documentary evidence, the candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage during the recruitment and selection process, it is found that the candidates have furnished false or wrong information or is found ineligible with respect to any of the eligibility parameters, his/her candidature will be rejected. If any of the above discrepancies w.r.t. to eligibility parameters, furnishing of wrong intimation and or suppressing of any material fact is detected / noticed even after appointment, his/her services will be liable for termination without any further notice. Canvassing in any form during any stage of recruitment process will lead to cancellation of candidature.**